

JOB POSITION:		LIVE-IN CARER		
ELEMENT		QUALITY INDICATORS		
Ref:	ITEM	ESSENTIAL	DESIRABLE	CONTRA-INDICATORS
A	Educational Standards	Good command of written & spoken English		
B	Professional Qualifications	Health & Social Care Diploma at Level 2		
C	In-Service Training Certificates	1. Infection Control 2. Health & Safety 3. First Aid 4. Manual Handling	1. Food Hygiene 2. Control of Records & IT 3. Fire Safety 4. Challenging Behaviour	
D	Relevant Job Experience	Minimum 2 years post-qualification practice in Social Care	Previous experience with organisations delivering Live-in Care Services	Poor attendance record in previous employment
E	Specialist Knowledge		1. Appropriate to client group 2. Medication administration	
F	Specialist Skills & Aptitudes	1. Willingness / ability to work alone 2. Communication / interpersonal skills	1. Care Plan writing 2. Accident reporting 3. Awareness of social implications of living-in	
G	Organisational Abilities	Ability to plan and organise daily diary for service user and self (as appropriate to service user wishes)	Ability to assist with staff shift rotas as they relate to Live-in Care	
H	Physical Condition	Low sickness record in previous employment	Good stamina	Poor medical record which could compromise job requirements
I	Attitude & Disposition	1. Tolerant / patient / sensitive / discreet 2. Willingness to accept instructions	Cheerful disposition	1. Inhibitions about lone working 2. Personal life may compromise requirements for living-in
J	OTHER	1. "Clean" driving licence 2. Appropriate insurance for vehicle business purposes 3. Mobile telephone	1. Car in good condition (reliable)	Previous convictions for motoring offences such as drink-driving / dangerous driving
Comments:				